

# Winterization

## 1. Turn off the water

### A. Turn off a stop-n-waste

- Locate Stop-n-waste valve. It's located off your main water line between the meter and where your water line enters the house. Yours may look different than illustrated.
- Remove lid and insert stop-n-waste key (s&w keys can be purchased at any hardware store). The horseshoe shaped part of the key fits over the rectangular shaped part of the valve.
- With your key securely on the valve, turn it 1/4 turn clockwise. You may hear the water draining, which is normal.
- Continue to step 2.



### B. Turn off a valve inside a house (Do if another contractor installed your S&W)

- Locate the valve and turn it off. It is generally found where your main water line enters the home. Make sure you turn off the valve to the sprinklers and not to the house.
- There may be another valve you should open to drain out any water. This is generally a smaller valve with an open end. It's open so that water can be drained out.

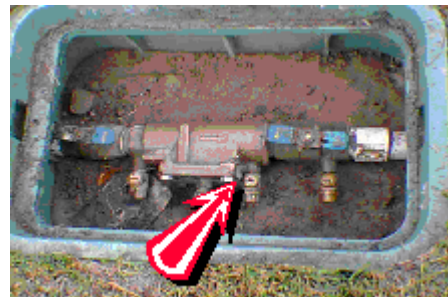
## 2. Winterize the Backflow Preventer (If necessary)

### A. Locate Backflow Preventer

- If we installed the backflow preventer, it will look something like the picture to the right. It's generally located near your stop-n-waste in a valve box.

### B. Open cock valves

- Open all cock valves by using a screwdriver. Turn 1/4 turn to either direction so that the screw slot is parallel with the cock valve.



## 3. Winterize the Valves

### A. Manual winterization of valves (do only if you feel completely comfortable with your valves)

- Locate every valve box (green boxes in your lawn or flower beds)
- Open lids with a screwdriver or your finger
- Open bleed screw/solenoid for each valve

### B. Automatic winterization of valves (effective, but not the best method)

- run clock through a semi-automatic cycle a few times
- each station must be turned on
- this opens the valves and allows air to enter and water to escape

## 4. Winterization of Clock

### A. After clock has automatically opened each valve a few times, switch clock to off position

### B. Clock may be unplugged if you wish, but if you do, you will have to re-set it again in the spring

- if clock is unplugged, remove battery or it will be drained of power